- Scroll down to review the application or to complete an action (i.e. accept, reassign or do not accept (this should only be for youth that should not be in the scouting program if they are not a good fit for your unit, choose to reassign the application to the district)
- Select ACCEPT (after completing this action it will take 24 hours for the applicant to show on your roster in my.scouting.org (this is your official roster and should be used to confirm who is registered in the unit)
- Repeat steps 7 and 8 for each youth that you want to accept.

Only the unit leader, committee chair or chartered organization representative can accept online youth applications.

IMPORTANT NOTES