



Final Recharter Checklist District: \_\_\_\_\_ Crew # \_\_\_\_\_ Town: \_\_\_\_\_

Contact your Unit or District Commissioner for assistance with rechartering before contacting the Council Office.

PLEASE ATTACH THIS FORM TO YOUR CHARTER RENEWAL PAPERWORK WHEN SUBMITTING IT TO YOUR COMMISSIONER or COUNCIL EMPLOYEE.

- 1. I have attached a printed copy of the Charter Renewal Application. The Application is \_\_\_\_\_ pages.
2. The Chartered Organization Representative or Institutional Head has signed on Page 2 of the Renewal Application.
3. I have attached \_\_\_\_\_ Youth Membership Applications for new youth added to the roster as listed on Page 1, signed by NL/CC/CR.
4. I have attached \_\_\_\_\_ Adult Membership Applications for new adult leaders added to the roster as listed on Page 1.
5. New Adult Applications are signed in two (2) places by the applicant (Disclosure & Application pages).
6. New Adult Applications have completed Mass State CORI form and attached a copy of photo ID, applications are signed by the Chartered Organization Representative (COR) or the Institutional Head (IH), and Youth Protection Training Certificates attached.
7. The Unit has attached a Disabilities Awareness Survey.

Name of Person who completed charter:

Phone Number

Email Address:

Next Year Fees (for 2021)

Preferred FOS Date:

Preferred Camp Promotions Date:

Full Year Registration

Table with 2 columns: Fee Item, Amount. Includes Paid Youth, New Member Join Fee, Prepaid Youth, Paid Boys' Life, Prepaid Boys' Life, Paid Adults, Multiple Adults, Adult Boys' Life, National Charter Fee, Adventure Card, Prepaid Adventure Cards.

Journey to Excellence Performance

Our Unit has qualified at the following JtE level: N/A Bronze Silver Gold

On-Time Renewal

This unit has submitted their Renewal Application before their charter expiration. Yes No

Charter Review

Date Received

Reviewed By:

Received from:

Prorated, Current Year Fees (for 2020)

Table with 4 columns: Fee Item, Rate, Frequency, Total. Includes New Youth, New Adults, New Youth Adv Card, Total Prorated Fees.

Payment Method for 2021 Charter

Check

Unit Account

Credit Card - Please use this link to pay via credit card:

https://bit.ly/3n78tRS

Checks should be made payable to: The Spirit of Adventure Council

1Individuals registered and paid for another position in the BSA are not required to pay registration fees an additional time.

2The Unit Executive Officer, Lion Cub Adult Partners and Tiger Cub Adult Partners are exempt from registration fees.

Grand Total Fees Due

Check No. Check Amount Receipt number: Date Paid:

DO NOT PAY ONLINE VIA THE CHARTER RENEWAL SYSTEM. If there are errors, or changes, there is no refund.