

Process Information for Eagle Project and Rank Applications – West Wind District

Life-to-Eagle Scout Training Sessions

- Contact Neil Thomas at wwadvancementchair@gmail.com to receive a PDF of the Life to Eagle Scout training session. We are always happy to run a Virtual Seminar for groups of Scouts that request it.

Guide to Advancement.

- The latest Guide to Advancement can be found [here](#) . Scout leaders should make sure they are familiar with the guidelines around Advancement generally and the Eagle Rank in particular.

Eagle Project Proposals

The Form:

- Scouts working towards Eagle Rank must use the workbook labeled “Eagle Scout Service Project Workbook No. 2023a February 2023” on the bottom of page 1.
- The latest Eagle Scout Service Project Workbook can be found [here](#)
- Use the free [Adobe Acrobat Reader](#) to complete the BSA PDF forms.
- When completing the Contact form, please complete the following by contacting wwadvancementchair@gmail.com for this information.
 - Your Council Service Center
 - Council or District Project Approval Representative.
- When completing the Contact form, please append the BSA ID to the coaches name. e.g. Coach Name (BSA ID: 123456789)

The Process:

- Any Eagle Project Proposals that have been approved by the Scout, Beneficiary, Unit Leader and the Committee Chair are ready to be reviewed by the District Advancement Committee.
- To submit an Eagle Project Proposal the Candidate must provide the following:
 - The original PDF of the completed Eagle Scout Project Workbook
 - Full page scans of the Proposal and Fundraising signature pages on a clear white background.

- A PDF of pictures or diagrams of your project idea.
- DO NOT combine these documents into a single PDF as they have to be split apart.
- Email the Eagle Project Proposal to wweagleproposals@gmail.com . When addressing your email please introduce yourself and state which Troop you are from.

Eagle Scout Rank Applications:

The Form:

- Scouts applying for Eagle Rank must use the application labeled “512-728 June 2022 Revision” on the bottom of page 2. The latest Eagle Rank application can be found [here](#)
- Please note that this can be printed out using ScoutBook with many fields automatically populated.

The Process:

- To submit an Eagle Rank Application the Candidate must provide the following:
 1. The original PDF of the completed Eagle Rank Application with a picture of the signature page, including the signatures of the Scout, Unit Leader and the Committee Chair.
 2. A PDF of the Candidate’s statement of ambitions and life purpose (see page 2 of the Eagle Rank Application).
 3. A PDF of the Candidate’s listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service. (see page 2 of the Eagle Rank Application).
 4. The original PDF of the completed Eagle Scout Project Workbook.
 5. Full page scans of the Proposal, FundRaising and Report signature pages on a clear white background.
 6. A PDF of your Individual Advancement Record from ScoutBook.
- DO NOT copy/paste signatures into these documents. They must be signed by people.
- DO NOT combine these documents into a single PDF as they have to be split apart.
- Email the Eagle Rank Application to wwadvancementchair@gmail.com . When addressing your email please introduce yourself and state which Troop you are from.
- Once the application has been submitted and accepted as complete, the Advancement Committee will verify the application with Council, solicit references for the Scout, and notify the Troop and Scout when a Board of Review can be scheduled.

- DO NOT solicit letters of recommendation, that is the purview of the Advancement Committee. If you want people to submit letters then add their names to the Eagle Rank Application.

Eagle Boards of Review

- We have moved back to In-Person Boards of Review for Eagle Scouts.
- These are held on the third Thursday of each month.
- These are scheduled on a first come first served basis. Subject to the availability of Board Members and Letters of Recommendation.